Postdoctoral Fellowship in Career Development within the NIH/NINR Division of Intramural Research

Are you interested in developing programs to promote the training of students (undergraduate and graduate), postdoctoral fellows, clinician-scientists, and faculty at the National Institute of Nursing Research (NINR) while you also get to do science? The Office of the Training Director is pleased to offer a postdoctoral fellowship that will develop career development and training efforts for fellows across the diverse research areas in NINR’s Division of Intramural Research and provide opportunities for you to collaborate with NINR investigators to progress your scientific career.

The Postdoctoral Fellow will regularly lead training efforts at NINR, by engaging with a diversity of students and scientists at all levels of research from many different intramural and extramural communities. This is a dual-type position, part research and part career development, based in Bethesda, MD. Stipends are commensurate with NIH Intramural Research Training Award guidelines. Please note that the appointment is for one year with the option for renewal.

The successful candidate will:
- Help to plan annual NINR training courses.
- Assist the Training Director with creating a curriculum to teach lab skills, grantsmanship, and communication skills.
- Develop research projects that align with NINR’s Division of Intramural Research and Symptoms Science Center.
- Create system for tracking alumni; evaluate and publish on alumni outcomes.
- Evaluate and publish on outcomes of NINR training programs.
- Contribute to recruitment efforts.
- Support efforts to evaluate programs and mentorship.
- Provide mentorship through program development and training.
- Collaborate with staff in Intramural, Communications, Administration, and other NINR divisions to update websites, prepare scientific and administrative reports, and vet promotional materials.

Job Requirements
- Minimum of a PhD in science or education preferred.
- Strong oral and written communications skills.
- Strong interpersonal and team-building skills.
- Strong project management, program development, and evaluation skills.
- Demonstrated leadership, mentoring, organizational, and customer service skills.
- Proficiency in Microsoft Office Suite (MS Word, Excel, Outlook, Access, PowerPoint) and Adobe Acrobat Professional software applications.

To apply, please submit the following to NINRIRPtraining@mail.nih.gov:
• Cover letter describing your interest and rationale for pursuing this career path and what potential programs you would spearhead.
• Resume/CV.
• List of three references with contact information.
• Writing sample, no more than 2 pages. Should demonstrate ability to communicate complex concepts in plain language (e.g., research summary for website or lay audience).

For further information see [www.ninr.nih.gov/training/trainingopportunitiesintramural](http://www.ninr.nih.gov/training/trainingopportunitiesintramural). Please email [NINRIRPtraining@mail.nih.gov](mailto:NINRIRPtraining@mail.nih.gov) with questions.

The goal of the Office of the Training Director is to empower fellows, scientists, and clinician-scientists to launch their careers. It supports training needs and career development by creating training opportunities, mentoring, and providing professional and academic support.

The NIH is dedicated to building a diverse community in its training and employment programs.